



**St Leonard's College**  
An education for life.

# International/Offshore Student Application Form

This form should be completed by all students (regardless of their residency status) where:

- English is not their first language; and/or,
- The language of instruction at their current school has not been exclusively English during the three years prior to applying; and/or,
- They have not been educated in Australia for at least the last three years; and/or,
- They are applying from outside of Australia.

All applicants should read the *Terms of Business*.

Applicants applying as an International Student (visa subclass 500) should also read the *International Student Applications Process and Policies*.

A separate application form should be completed for each student.

Please complete all sections of this form using block letters and in English.

**Please include:**

1. A photocopy of the student's birth certificate, passport, visa and/or certificate of citizenship.
2. A photocopy of the parents/guardians passport.
3. Certified and translated copies of the student's two most recent school reports.
4. Copies of any additional education-related testing undertaken and any other information that will support the student's application.
5. Guardians completing this form should provide evidence of their authority to act as a guardian.
6. An application fee of AUD \$300 is payable at the time of application.

Please forward to:      The International Admissions Manager  
St Leonard's College  
163 South Road Brighton East VIC 3187  
AUSTRALIA  
Email: [enrolment@stleonards.vic.edu.au](mailto:enrolment@stleonards.vic.edu.au)

## Section 1: Student Details

Application to enter year level: \_\_\_\_\_ in 20\_\_\_\_\_  Term 1  Term 2  Term 3  Term 4  
Family name: \_\_\_\_\_ Given name(s): \_\_\_\_\_  
Preferred name: \_\_\_\_\_ Gender:  Female  Male  
Home address of student (suburb, district, postcode and country): \_\_\_\_\_

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Country of birth: \_\_\_\_\_ Nationality: \_\_\_\_\_  
dd mm yyyy

### Under which visa category will the student be coming to Australia to study?

International Student (Visa subclass 500)  Australian Citizen  Permanent Resident  Temporary Resident

Passport number and place of issuance: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Visa Class/Subclass and Number: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Current school: \_\_\_\_\_ Current year level: \_\_\_\_\_

Language(s) of instruction at current school: \_\_\_\_\_

Length of study at current school: \_\_\_\_\_ months

Language(s) spoken at home: \_\_\_\_\_

AEAS assessment attached  Yes  No Scheduled date of AEAS testing \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Testing venue: \_\_\_\_\_ dd mm yyyy

### Does your child have a medical or other condition, which may impact upon their learning?

English as an additional language

Yes  No

Support for literacy

Yes  No

Support for numeracy

Yes  No

Individual integration support

Yes  No

Special physical facilities

Yes  No

Medical condition

Yes  No

Please provide details of any education-related testing undertaken, special needs, learning issues, medical conditions or circumstances of which the College should be made aware.

## Section 2: Parent/Guardian Details

### Parent/guardian 1 contact details

Title: (Mr/Mrs/Dr/other): \_\_\_\_\_

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
dd mm yyyy

Relationship to child: \_\_\_\_\_

Home address: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

### Parent/guardian 2 contact details

Title: (Mr/Mrs/Dr/other): \_\_\_\_\_

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
dd mm yyyy

Relationship to child: \_\_\_\_\_

Home address: \_\_\_\_\_

Mobile phone: \_\_\_\_\_

Email address: \_\_\_\_\_

### Section 3: St Leonard's College Connections

If either parent or a relative has attended St Leonard's College, please provide the following information:

Father – Final year: \_\_\_\_\_ House: \_\_\_\_\_  
Mother – Final year: \_\_\_\_\_ House: \_\_\_\_\_  
Other relative – Final year \_\_\_\_\_ House: \_\_\_\_\_  
Specify relationship to student: \_\_\_\_\_

Please list the names of other children in the family

Name	Date of birth	School now attending and/or year level and year applied to attend St Leonard's College
_____	_____/_____/_____ dd mm yyyy	_____
_____	_____/_____/_____ dd mm yyyy	_____
_____	_____/_____/_____ dd mm yyyy	_____

### Section 4: Accommodation Arrangements

All international students who apply under Visa Subclass 500 must either reside with their parents or with a close family member (guardian) who must be over the age of 25 and approved as suitable by the Department of Home Affairs as part of the student's visa approval.

The Child will live with  both parents  father  mother (See Section 2)  
 other (if selected, please provide details below)

Title (Mr/Mrs/Dr/other): \_\_\_\_\_  
Family name: \_\_\_\_\_ Given name: \_\_\_\_\_  
Relationship to child: \_\_\_\_\_ Age of accommodation provider: \_\_\_\_\_  
Home address: \_\_\_\_\_  
\_\_\_\_\_

Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_  
Mobile phone: \_\_\_\_\_ Email address: \_\_\_\_\_

### Section 5: Agent Details

All International are required to submit their application through an education agent who is approved by the College.

Would you like St Leonard's College to organise an education agent to assist you with your application?  Yes  No

If NO, please provide the details of your appointed education agent

Name of agency: \_\_\_\_\_ Contact name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

### Section 6: Marketing Information

How did you hear about St Leonard's College?

- Exhibition or Fair
- Education Agent
- Relocation Agent
- Family or Friends
- Advertising Materials
- College Website
- Social Media

What factors prompted your application to enrol at St Leonard's College?

- Academic Reputation                       School's Location                       Curricular Program                       Coeducation
- Program for Language Acquisition and Cultural Engagement (PLACE)                       English as Additional Language Program (EAL)

## Section 7: Declaration

I/we declare that the information provided in this application for enrolment is correct as at the date of application and we request that the above named student be registered for enrolment at St Leonard's College.

We understand that we will be notified if and when a place becomes available. We have read and understood the *Terms of Business* and *International Conditions of Enrolment* (visa subclass 500 applicants) and agree to abide by these conditions. We will advise St Leonard's College of any changes to our address and contact details.

Parent/guardian 1 signature: \_\_\_\_\_

Date    \_\_\_ / \_\_\_ / \_\_\_  
          dd    mm    yyyy

Parent/guardian 2 signature: \_\_\_\_\_

Date    \_\_\_ / \_\_\_ / \_\_\_  
          dd    mm    yyyy

For information about St Leonard College's Privacy Policy and the information we collect, please visit <http://www.stleonards.vic.edu.au/privacy-policy>

## Section 8: Application Checklist

Prior to submission of this application, please ensure that you have provided copies of the following documents.

- A photocopy of the applicant's birth certificate, passport and/or certificate of citizenship.
- Certified and translated copies of the student's three most recent reports.
- Students from non-English speaking backgrounds and/or where the language of instruction at their current school during the three years prior to applying has not been exclusively in English, please either provide a copy of the student's AEAS Assessment Report or the date and venue where an AEAS Test will be undertaken.
- Copies of any additional education-related testing that has been undertaken and any additional information that will support the student's application.
- Guardians completing this form should provide evidence of their authority to act as the applicant's guardian.

## Section 9: Payment Details

An application fee of AUD \$300 is payable at the time of application. This fee is neither refundable nor transferable.

Method of payment:

- Direct Transfer

Bank: National Australia Bank

BSB Number: 083054

Account Number: 698114543

Account Name: St Leonard's College

Swift Code: NATA AU 3303M

Please include the applicant's name as the reference for payment and provide proof of payment when submitting your application.

- Credit card (please enter details below)

### Credit Card Payment Authorisation

Name on card: \_\_\_\_\_

Card Type     VISA     MasterCard

CVV/verification code: \_\_\_\_\_ (digits on the back of the card)

Expiry date: \_\_\_ / \_\_\_ / \_\_\_  
                  m    m    y    y

Card number: \_\_\_\_\_

Signature: \_\_\_\_\_